



## House and Contents claim form

**PLEASE HELP US TO HELP YOU BY:**

- completing all relevant questions in full as this can avoid the need for further enquiry and possible delay in settling your claim
- enclosing evidence of the amount(s) you are claiming
- signing and dating page 3 of this form

**INSURANCE FRAUD IS A CRIME - PLEASE ENSURE ALL INFORMATION IS CORRECT**

Issued by

Date  /  /

Office

### 1. Policyholder(s) details

Policy/Client number	<input type="text"/>	Claim number (if known)	<input type="text"/>
Full name	<i>(Mr, Mrs, Miss, Ms)</i>		
Postal address			Date of birth / /
Telephone	<i>Home</i>	<i>Business</i>	<i>Mobile</i>
Email	<i>Home</i>	<i>Business</i>	
Occupation	<i>Employer</i>		

### 2. Details of claim

Date of loss or incident  /  /  Time of loss or incident  *am/pm*

Location where loss or incident occurred

Please state full details of what happened


Was the loss caused by a person other than yourself?  Yes  No

If Yes, please give name, address and telephone number of person causing the loss

If a burglary:

(i) Please state means of entry

(ii) Was damage caused by gaining entry?  Yes  No

If Yes, what damage was caused


### 3. Police details (if burglary, theft, loss or malicious damage)

Has the loss been reported to the Police?  Yes  No

If Yes, please attach the Police Acknowledgement Form and complete details below

Date reported  /  /  Which Police Station

Police File number

Was a list of missing items given to the Police?  Yes  No

(Please note we may request a copy of this from the Police)





